

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills | 2 Paddock Close | Wilberfoss | YORK | YO41 5LX

WhatsApp/Mobile 07762 549292

clerk@wilberfoss-pc.gov.uk

www.wilberfoss-pc.gov.uk

MINUTES

16th April 2026

Present: Chair Richard Rains, Vice Chair Colin Veitch and Cllrs David Barnett, Alan Mercer, Stuart Savage, Ross Cleary, Tricia Room and Anna Edwards, together with Ward Cllr Andrew Cousins and one member of the public.

The 15-minute question time was utilised by the member of public to raise parishioners' concerns relating to two issues the Parish Council is acutely aware of - the safety of the A1079 and the ongoing issue of dog fouling. He suggested there may be an opportunity in October for the Parish Council to bid for a speed camera and urged the Parish Council to consider one on the A1079.

1. There were no apologies for absence and no applications for the current vacancy. Cllrs were urged to continue to encourage potential candidates.
2. There were no declarations of interest made by any Cllr present.
3. The Minutes of the meeting of the 19th March 2026 were signed as a true record.

4. **Planning Matters**

- 4.1 Cllrs considered Planning Application **26/00401/PLF** | Installation of outdoor gym equipment | Wilberfoss Playing Field Storking Lane Wilberfoss and had no observations to make.
- 4.2 Cllrs considered Planning Application **26/00726/VAR** | Removal of Condition 2 (prefabricated buildings) of planning permission 24/02108/PLF (Siting of a Portakabin and construction of associated ramp, steps and balustrade for use in connection with existing day nursery and after school club) to allow the prefabricated buildings to remain in situ | Muddy Boots Nursery Ltd Storking Lane Wilberfoss and had no observations to make. Ward Cllrs Cousins advised that the applicant has asked him to call the application in to committee.
- 4.3 Cllrs were notified that Planning Application **26/00039/PLF** | Siting of 8 no. additional lodges/statics with concrete bases (Retrospective) | Florida Keys Park Lodges, Hull Road, Wilberfoss had been approved.
- 4.4 The Clerk advised Cllrs of a meeting with Crest Nicholson's contractors who are relocating high voltage overhead cables underground, running along Main Street to the A1079. Representatives from Wilberfoss in Bloom attended the meeting to ensure that tete-a-tete daffodils, removed in the process, will be replaced.

A conversation took place about the re-positioning of the bus stop and Cllr Veitch suggested a lay-by could alleviate some of the Parish Council's concern, however, this would need to be done in conjunction with the relocation of the HV cables as they would have to be set deeper. With some urgency, Ward Cllrs Cousins offered to pursue ERYC Head of Transport to arrange a site meeting.

Cllr Cleary questioned whether the Parish Council will pursue the introduction of a junction on Main Street. The subject of reserved matters in the planning process was raised, although it appears the plan is for the junction to go ahead. The issue will be raised at any site meeting that is arranged.

Furthermore, the Clerk reported contact from a resident concerned that, due to mounds of earth left by the archaeologists, the development site is being used by children as a BMX track. The Clerk has reached out to Crest Nicholson stressing the importance of securing the site, especially as a nearby location has been used by travellers in the past.

5. Ward Cllr Cousins confirmed the A1079 from Wilberfoss to Kexby will be surface dressed as part of an upcoming programme of works. With a need for a further 2,000 homes in the East Riding of Yorkshire, Cllr Cousins advised of a revision to the Local Plan and urged Cllrs to check what land, if any, has been proposed by landowners for development in Wilberfoss. A subsequent online search showed that the allocations remain the same as those already identified in the current Local Plan.

6. The Clerk advised that remedial work has been carried out by a resident to the bin at the bottom of Field Head which has resulted in a small invoice for materials. Furthermore, she confirmed she had purchased printer ink.

7. **Progress Reports and to address any issues outstanding from previous meetings.**

7.1 The Clerk and Cllr Veitch continue to liaise with the Community Payback team who are now regularly cutting the village grasses. The team has been asked to cut the grass immediately before the annual Duck Race on the 17th May. It is unlikely that the team will have any capacity to carry out further work until late autumn, but a brief conversation took place about the removal of the laurel hedge at the War Memorial. As it appears that there is some historical significance to planting laurel in a War Memorial Garden, it was unanimously agreed that the hedged would be reduced in size rather than removed.

Due to the Community Paybacks' lack of capacity, Cllrs Rains and Veitch agreed to liaise to arrange to re-site two fingerposts located on public footpaths – one on Footpath 6 and the other on Footpath 4.

7.2 The Clerk advised that the final report has been submitted to the East Riding of Yorkshire Council's Flexigrant Scheme in relation to the Transportation Services Bus Shelter Replacement Programme. The installation of digital timetables at two of the bus stops in Wilberfoss was welcomed, although it was unclear who had commissioned the works. The new bus shelter is being well used.

7.3 As part of a general discussion about the 2026-2027 budget it was unanimously agreed to pursue the installation of kerbing and bollards to Beckside to help alleviate flooding and contain the banking. Two further quotes are required, and Cllr Cousins urged the Parish Council to seek a quote direct from East Riding of Yorkshire Council. It was proposed to use funds from the 2026-2027 allocation of the Quarry fund to part-fund the project.

During the budget discussion it was agreed to delay the installation of a bus shelter at the western entrance to the village and to pursue Crest Nicholson for a contribution towards installation in due course. **ACTION:** Clerk to issue a revised budget.

7.4 A discussion about the re-positioning of the bus stop was discussed earlier in the meeting.

8. **Environment & Community Matters (to include Highways & Footways, Health, Education, Policing, Street Lighting and Community Groups)**

8.1 The Clerk reported that the re-location of the SID during 2025-2026 came at a cost of £360.00. A second SID will be purchased during the 2026-2027 financial year.

8.2. The Clerk reported that the footpath between agricultural land and the rear of homes on Field Head is not for public access. The landowner will erect suitable signage and at the same time fill a pothole which is increasing in size and impacting the road structure.

8.3 The Clerk advised that due to banking restrictions, the annual rent from the Allotment Association has been paid in two instalments and this will continue to be the case going forward.

8.4 It is unclear at present how much archive material will be stored so a discussion about storage boxes, etc, has been delayed.

9. **Councillors' Reports for future Agendas**

9.1 Cllr Barnett advised that he had attended an informative GDPR webinar provided by ERNLLCA. He acknowledged that the Parish Council is well placed in terms of legal requirements, but Cllrs may wish to discuss how long personal information should be retained. An exchange took place regarding FOI requests and the need to retain information for 7 years. Cllr Cousins agreed to make some enquiries of the East Riding of Yorkshire Council on the Parish Council's behalf.

10. **Administration Matters**

10.1 The Clerk reminded Cllrs that the Annual Parish Meeting, the Annual Parish Council Meeting and the Monthly Parish Council Meeting all take place in May. The evening will begin at 7.00 pm. Cllrs Veitch, Barnett and Savage gave their apologies for the meetings as they have prior commitments.

11. **Finance** (in accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19)) members of the public will be asked to leave the meeting before details of the employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road and on the parish website (www.wilberfoss-pc.gov.uk).

11.1 The Clerk sought approval of the following payments:-

Clerk's salary and work from home allowance	Redacted
Clerk's expenses (postage)	£4.54
Clerk's expenses (postal envelopes)	£7.38
Clerk's expenses (black printer ink)	£48.87
ERNLLCA (Annual Membership)	£817.92
East Riding of Yorkshire Council (SID re-location)	£360.00
Post Haste (Newsletter production)	£375.00
Wilberfoss Community Centre (Room Hire)	£22.00

11.2 The Clerk reported that the Accounts have been finalised and sent to the Internal Auditor. Once approved, the VAT Return will be submitted. The PAYE Scheme for 2025/2026 has been finalised and the Clerk's P60 has been issued.

The meeting closed at 20.56. The next meeting of Wilberfoss Parish Council will take place on Thursday 21st May 2026 from 7.00 pm and will include the Annual Parish Meeting and the Annual Parish Council Meeting, along with the monthly Parish Council meeting.

Chair Clerk